

BARTRONICS INDIA LIMITED

Familiarization programme for Independent Directors

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

As per Regulation 25 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, *inter-alia* stipulates that the Company shall familiarize the independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

OBJECTIVE

The Objective of the familiarization programme is to facilitate the director to understand about Bartronics India Limited's, businesses and operations, familiarize the director on his / her rights, duties and responsibilities. Director's Appointment Letter includes role, duties and responsibilities, Liability, Performance Evaluation Process and Code of Conduct.

When a new Independent Director is inducted on the Board of the Company, a meeting will be arranged with the all department heads departmental heads to familiarize him/her with the functioning of the operations of the Company.

Site visits to various plant locations will be organized for the directors to enable them to understand the operations of the Company.

At Board/Committee meetings, presentations will be made to the Board on business and performance updates of the Company, finance, internal control process, risk management, company policies/ codes and changes in the regulatory environment applicable to the corporate sector and to the industry in which it operates and other relevant issue. An update on regulatory changes are shared with the Board members also presentation is made at the Board/Committee Meetings on regular basis. Familiarization is achieved through broad-based engagement, under which various business heads and functional heads. The directors also attend programmes and seminars organized by professional bodies

*The company management was handed over the new management on March 28, 2023 this Familiarization Programme will be implemented from FY 2023-24 onwards.